

# Emiliano Alquezada

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856.283.9784

## Education

**Rutgers University-Camden**  
**Camden, New Jersey**  
**BA, Graphic Design**  
Minor in marketing  
Aug 2017-May 2021

## Experience

**Rutgers University-Camden**  
**Camden, New Jersey**  
**Contact representative**  
September 2018- Current  
Engaging with students, parents, and faculty regarding student accounting, financial aid, registrar, and admissions office inquiries in a fast-paced environment. Create fluid communication, in a back-and-forth manner that engages, and invites.

**Seasonal Employment**  
**Bridgeton, New Jersey**  
**Various Employers**  
August 2015 - August 2020  
Seasonal and part time employment.

**Trinidad Law Office, LLC**  
**Bridgeton, New Jersey**  
**Legal Assistant**  
March 2016-November 2016  
Consulted with clients, attorneys, court clerks, and judges to provide information regarding sensitive client information. Documented immigration forms from the United States Citizenship and Immigration Services office

## Skills

**Programs**  
Adobe Illustrator 2020  
Adobe Photoshop 2020  
Adobe InDesign 2020  
Adobe XD 2020  
Adobe After Effects 2020  
Adobe Acrobat  
Fiery Command Workstation  
(PrePress Software)  
Microsoft Word  
Microsoft PowerPoint  
Trello

**Other**  
English & Spanish  
Ricoh Pro C5200s Printer  
Triumph Paper Cutter  
Coil-Binding Machine

## Internships

**Rutgers University - Camden**  
**Visual Media Performing Arts**  
**(VMPA) Print Lab**  
**Manager**  
January 2020- Current  
Managing the workflow of all projects and ensuring all deadlines are being met. Working with clients on design and production projects.

**Rutgers University - Camden**  
**Camden, New Jersey**  
**VMPA Print Lab**  
**Graphic Designer**  
January 2020- January 2021  
Collaborated with a team of designers to reach printing deadlines for clients. Resolved troubleshooting with printer and software.

**Rutgers University - Camden**  
**Camden, New Jersey**  
**VMPA Arts Management**  
**Graphic Designer**  
Septemeber 2020- January 2021  
Coordinated closely with the department to utilize their recent rebranding to create signage, website design, and promotional material for events.

**Rutgers University - Camden**  
**Camden, New Jersey**  
**Rutgers University Law School**  
**Graphic Designer**  
Septemeber 2020- January 2021  
Designed logo for department's launching organization, Innocence Project at Rutgers University.

## Activities

**AIGA Philadelphia 2021**  
**Mentorship Program**  
**Mentee**  
January 2021- Current

**AIGA Rutgers Camden**  
**Student Group**  
**Acting President**  
September 2019-Current

**Rutgers University - Camden**  
**Raptor Ambassador**  
September 2017-Current

References available upon request